



WILLOW TREE

HOUSING PARTNERSHIP

Person Specification

Property Inspector

You can demonstrate:

- A track record of operational housing, repairs, maintenance and planned works delivery, with a working understanding of Awaab's law.
- Demonstrable knowledge and understanding of housing legislation, in a technical building safety environment and regulation applied in a social housing setting.
- Experience of contractor performance management in a customer focused service organisation.
- An understanding of contract administration
- Strong attention to detail and financial acumen to ensure quality of work, and value for money.
- An ability to understand and manage budgets effectively.
- Experience of working with contractors to negotiate successful outcomes, ensuring projects are delivered on time, to a quality standard and within budget.
- Being a rational decision maker, focused on delivering solution-based outcomes taking organisational policy and procedure into account.
- The ability to prioritise and be flexible in a dynamic and agile environment.
- Experience of operating in a regulated environment, with a focus on assurance and compliance.
- The ability to communicate effectively with both individuals and groups of all sizes at all levels both internally and externally.
- A track record of the effective use of data and its management to ensure effective service delivery.
- Experience of complaints management to ensure successful resolution operating in an environment of continuous improvement and lessons learned.
- Strong communication including written and verbal skills.
- Strong IT skills Microsoft Office and Housing Management Systems and data bases.
- HND/HNC or extensive experience in a surveying background essential

Other Required:

- Full Driving Licence and access to a vehicle
- Full DBS check will be required
- Relevant professional qualification or willingness to undertake further training required for the role.